

Outline of Synopsis of why Waivers Needed

List Waivers Needed:

List Measures taken to produce needed revenue:

Examples:

1. A board member attends a meeting of each supporting municipality with an outline of services provided & the funds needed.
2. Give number of fund raising events in 2009 and indicate what similar plans have for 2010.
3. List any other things you may have done or are planning.

Outline the financial issues facing your library:

Examples:

1. Loss of local municipal support in both 2009 & 2010 (if know 2010)
2. Loss of State Aid
3. Loss of income from Endowments, memorials, fund raising income, any that apply
4. Indicate how meeting standards would cause negative impact to reserves (use specific dollar amounts)
5. If you foresee a shortfall in having sufficient funds to meet standards state that and give the dollar amount

Documentation of reason for which hours cut:

Use statistics to document that the hours cut are those when the library get the lowest usage.

Show how service/financial reductions are in proportion to financial deficit:

Example:

1. Income loss of \$??? and budget cuts of \$???

Steps taken to meet patron needs even with reduced services:

Example:

1. Library continues to be open regular weekend hours which will serve patrons who might have come to the library during the evening hours cut.