

E-rate Year ?? Checklist

(7/1/???? – 6/30/????)

Use this table to enter the dates for when you send and receive forms throughout the E-rate application process.

Application Steps	Sent	Received
Form 470 "Description of Services Requested and Certification Form"	(To SLD)	
Form 470 Certification Pages (Block 5: "Certification and Signature")	(To SLD)	
Form 470 "Receipt Notification Letter"		(From SLD)
Form 471 "Services Ordered"	(To SLD)	
Form 471 Certification Page (Block 6: "Certifications and Signature")	(To SLD)	
Form 471 RAL "Receipt Acknowledgement Letter"		(From SLD)
Funding Commitment Decision Letter (FCDL)		(From SLD)
Form 479 (if member of consortia) "Certification by Administrative Authority to Billed Entity of Compliance with CIPA" (applies only to non-telecom-only consortia)	(To Billed Entity)	(From Consortia Members)
Form 486 "Receipt of Service Confirmation Form"	(To SLD)	
Form 486 Notification Letter		(From SLD)
Discounts on Bills		(From Vendor)
Form 472 (BEAR) for each vendor (Optional) "Billed Entity Applicant Reimbursement Form"	(To Vendor)	
	(To SLD)	
BEAR Approval Letter		(From SLD)
BEAR Check Received		(From Vendor)

OR